Redwood Region Logging Conference

New Employee Assistance Program

$400 Toward Work Supplies

Starting a new career in the timber industry often means buying tools, safety gear, and other work supplies. The Redwood Region Logging Conference (RRLC) helps eligible new employees of small timber industry businesses offset these costs.

The program supports new employees in forestry, logging, trucking, sawmills, wood products manufacturing, equipment operation, maintenance, and other timber-industry careers.

RRLC provides up to $400 toward approved work-related purchases. Employees may submit receipts for reimbursement or request that RRLC purchase approved supplies directly on their behalf.

Program Eligibility

To qualify for the RRLC New Employee Assistance Program, applicants must meet the following requirements:

- **Employment:** Must be a permanent, full-time employee of a business supporting the timber industry. Seasonal college employment and independent contract work do not qualify.
- **New Employee:** Must have started employment within the three months preceding the application.
- **Employer Size:** The employer must have 35 or fewer employees.
- **Employment Verification:** The employer must verify the applicant's full-time employment with the RRLC office.
- **One-Time Assistance:** Individuals may receive assistance through this program only once.

Program Availability

Applications are accepted annually from **March 1 through September 1**. Assistance is limited to the first 20 qualifying applicants, subject to available program funding.

RRLC reserves the right to modify or discontinue the program at the discretion of its Board of Directors.

REDWOOD REGION LOGGING CONFERENCE
New Employee Assistance Program Application
Applicant Information

Full Name_____

Mailing Address _____City _____State _____ Zip_____

Phone: _____ Email:_____

Employer Information

Company Name: _____

Number of Employees_____ Company Mailing Address: _____City_____

Employer Contact Name: _____ Title: _____

Phone: _____Email:_____

Employment Information

Job Title / Description_____

First Day of Employment _____

Is this a permanent, full-time position? _____Yes _____No

Work Supplies & Assistance

What work supplies or equipment do you need?: _____

_____

_____

Preferred Method of Assistance:

☐ Reimbursement for approved purchases (receipts required)

☐ RRLC purchases approved supplies on my behalf

Applicant Certification

I certify that the information provided is accurate and that I meet the program's eligibility requirements

Applicant Signature: _____ Date: _____

Return Application To:

Redwood Region Logging Conference
5601 South Broadway, Eureka, CA 95503
(707) 443-4091 | info@rrlc.net | www.rrlc.net